



Little Feet Childcare Centre Limited

"we care for your child"

Contractor Health and Safety Obligation Agreement

1. All contractors and sub-contractors, before commencing any work in the Centre must ensure that their employees are fully aware of:

- Health and Safety Regulations.
- Hazards which has been identified on site
- Location of the First Aid Kit, Civil Defense, Phone, Fire Extinguisher, Fire alarms, Emergency Exit, and Emergency Assembly Point.

2. **Health and Safety:** Contractors must ensure that their workers are familiar with the health and safety representative of the Centre and its First Aiders. The contractor is responsible for the safety of his employees and must also ensure that systems are in place for adequate supervision in compliance with health and safety act.

3. **Security:** The contractors must ensure that their workers are expected to wear their company identity badges whilst on site, and register with reception.

4. **Code of Conduct:** Contractors and their workers are to comply with all regulations, enactments and code of practice applying to the trade or profession within which they operate.

5. **Vulnerable Children's Act:** The contractors are to ensure that their employees are police vetted before they commence work in the Centre if they are to come into direct contact with the children.

6. **Hazardous Material:** The contractors must inform the Centre Manager and safety coordinator of processes or materials of a hazardous nature connected with the contract works prior to the commencement of such work. The contractor must provide secure storage for any such materials. **(Any storage must comply with legislative requirements).**

7. **Centre Property:** The contractor needs to seek permission from the Centre Manager before using any of center's equipment and material.

8. **Injury Reporting:** The contractor must inform the center manager of all accidents/incidents and near misses involving its employees while working in the Centre. The incident must be fully documented and investigated as per the guidelines of the Health and Safety act 2015.

9. Personal Safety: The contractor must provide its employees with adequate safety gear (gum boots, helmets, goggles, and all personal protective equipment) which will be required by the workers to ensure their safety and to minimize any risk or harm.

10. Warning Signs: Suitable warning signs must be displayed in areas where work is in progress. **Areas which may impose danger must be cordoned off.**

11. Emergency Evacuation: Contractors must ensure that they and their workers are familiar with center's emergency evacuation procedures and must comply with evacuation instructions given by the Centre warden in an event of an emergency.

12. Dust and Fume Control: Contractor must inform the Centre manager of all processes that may produce dust and fumes and all statutory provisions must be undertaken.

13. Access: The contractor and their workers will not restrict or obstruct access to and from the Centre during the Centre operational hours.

14. Disclaimer: Little Feet Childcare Centre shall under no circumstances be liable for any loss damages, compensation, cost, or injury sustained by the contractor and its workers.

Any disruption to electrical supply, water supply, fire alarm and sewage system which was not in agreement prior to commencing the job, the contractor must reimburse the Centre of any cost involved, fines or expenses caused by the contractor's activities.

Declaration

I hereby agree that I have read and understand the above conditions with all health and safety, and my workers and I will comply with all health and safety standards as required.

Signed:

Date:

Name of Company:

Designation: