



Little Feet Childcare Centre Limited

"We care for your child"

Transition to School Policy and Procedure **HS1**

Rationale: Little Feet Childcare Centre is committed to providing a smooth and a well-informed transition to school programme which empowers our Tamariki to achieve great social and academic success. We ensure that we provide a transition process which is responsive to the needs of the pre-school children and their families/whanau.

Procedures:

- Kaiako will provide a range of learning experiences which will support children towards a smooth transition to school.
- Kaiako will provide experiences that will support our Tamariki's disposition for learning, which are embedded into our daily programmes and routines.
- Kaiako will provide activities and experiences that are developmentally appropriate, stimulating, and are engaging, honouring what the children can presently do as well as valuing the diverse skills needed when going to primary school.
- Children who are 4 years and over will participate in the Transition to School programme. Planned and spontaneous activities will be implemented for approximately 30 minutes after lunch time – Monday to Thursday during school terms.
- Kaiako will inform the Tamariki about the differences between our centre and primary school. Books, pictures can be used to give children some insight of what they can expect in their primary school.
- Our Kaiako will make every effort to visit the local primary schools and/or the new entrant Kaiako from the primary school will be requested to visit Little feet Childcare Centre. Every effort is made to ensure that an open communication and a positive relationship is maintained between the centre and the local primary schools, which serve our community.
- Each year a staff member will be assigned to collect all necessary information regarding the local primary school and display it on the wall visible to the parents or file in the transition to school programme folder which will be readily available to the parents.
- The assigned Kaiako will liaise with the local primary school to confirm the days and times for the children to visit the primary school for their transition programme.

- A written permission form will be obtained from the child's parents/caregivers specifying the release of the child into the care and responsibility of the Kaiako for a school visit.
- Parents/caregivers are welcomed to accompany their child/children for their school visit.
- A 1:4 teacher child ratio will be maintained when taking children for school visits.
- Parents who wish to take their child/children for a transition to school themselves, are most welcome to do so.
- The teaching team will support Tamariki with special needs or abilities and their parents/whanau/caregivers to ensure that they have a smooth transition to school programme.
- Parents will be informed if there will be any changes in Transition to school visits due to restriction in case of pandemic or other reasons.